

Conditions of participation bautec 2012 International Trade Fair for Building and Construction Technology

1. Organizers

bautec 2012 - International trade fair for building and construction technology is organized by Messe Berlin GmbH on the Exhibition Grounds at the "Funkturn" (radio tower).

2. Dates and times

Duration of the events:

21 - 25 February 2012

Closing date:

1 October, 2011

Opening hours for visitors:

21 - 24 February 2012, 9 a. m. - 6 p. m.
25 February 2012, 9 a. m. - 5 p. m.

Opening hours for exhibitors:

21 - 25 February 2012, 8 a. m. - 7 p. m.

Commencement of construction:

February 15, 2012, 7 a. m.

Completion of dismantling:

February 27, 2012, 12 p. m.

3. Stand rental charges

The net stand rental charges for 1 m² of floor area are as follows:

- Row stand (one side open) **EUR 155.-**
- Corner stand (two sides open) **EUR 160.-**
- Peninsula stand (three sides open) **EUR 165.-**
- island stand (four sides open) **EUR 170.-**
- Outdoor displays **EUR 95.-**

plus statutory value added tax.

Minimum size: 12 m²

Fractions of a square metre will be charged in full.

The rental includes: display space, heating, hall lighting, cleaning of the aisles, hall supervision as well as electricity and water consumption.

In accordance with an agreement with the Exhibition Trade Fair Committee of German Industry (AUMA), an additional charge of EUR 0.60 per m² of display space is payable (plus statutory value added tax).

Special show build IT:

Deviating from the above mentioned prices and conditions the minimum stand size for build IT is 9 m².

The complete arrangements include stand rental and stand construction. Services and equipment: see enclosed form "complete arrangement".

Row stand

- 9 m² EUR 2.650,-
- 12 m² EUR 3.500,-
- 15 m² EUR 4.350,-
- 20 m² EUR 5.700,-

Corner stand:

- 9 m² EUR 2.800,-
- 12 m² EUR 3.650,-
- 15 m² EUR 4.500,-
- 20 m² EUR 5.850,-

Exhibitors of build IT will receive a 10% early bird discount on all prices specified above by registration up to 14.10.2011.

4. Promotion Package

By way of the Promotion Package Messe Berlin GmbH offers a specially selected Marketing tool, in order to enable exhibition to optimise their individual performance.

Exhibitors as well as co-exhibitors will be charged with an obligatory fee. For detailed information, please see page 14.

5. Workers and Exhibitors' passes

Exhibitors are entitled to exhibitors' passes in the following quantities:

Display area up to 20 m² 3 passes each
For each additional
10 m² of display space 1 pass each
Additional exhibitors' passes may be purchased.

6. Terms of payment

The services of Messe Berlin are due upon receipt of the down payment/final invoices in accordance with the terms of payment specified in the respective invoices and shall be transferred to one of the accounts of Messe Berlin indicated in the invoice. The invoice number and customer number should be quoted when making payment.

7. Regulations

Efforts will be made to meet exhibitors' parking requirements on the Exhibition Grounds, but no rights can be granted to parking space or to a specific parking place. The unloading of goods from vehicles during the exhibition must be completed before the official daily opening times. Vehicles must leave the

grounds immediately after unloading. Exhibitors and accompanying persons must leave the halls, and parked vehicles must be removed from the grounds within one hour following the daily closing time. Persons wishing to leave the exhibition with packages must furnish proof of the origin of such items to the supervisory staff at the exits. No animals may be brought in to the Exhibition Grounds. No one is permitted to stay overnight in caravans or mobile homes on the Exhibition Grounds.

8. Installations

A separate invoice will be presented for electricity connections to the stands. Installations on the stands may only be carried out by contractors authorised by Messe Berlin or the local power company, Vattenfall Europe AG, and all applications should be made through Messe Berlin. Electrical installations on the stands themselves may also be carried out by exhibitors' own electricians. In such cases the installations must be checked by an authorised specialist company. The appropriate application forms - containing additional conditions - for electricity, gas, and water connections to the stands, will be sent to exhibitors together with confirmation of acceptance. 220 V AC 50 Hertz, and 3-phase current, 3 x 380 V with neutral conductor are available.

9. Construction Supervisory and Fire Safety Regulations

Emergency accesses and exits, fire alarms, hydrants, smoke vents, power distribution points and switchboards, telephone distribution points ventilation inlets and outlets must be accessible at all times, and may not be built over or obstructed in any way. Open flame and lighting fixtures may not be used for cooking, heating, or operational purposes. Packaging materials, paper and other easily inflammable materials may not be left lying around or stored in the halls. Vehicles, containers of all kinds and other materials must be placed at least 5 m from the outside walls of the halls. The Exhibitors' Services contain details of technical and construction regulations.

10. Submission of essential construction plans

Stand drawings with specifications in duplicate, including top and side views, must be received for approval by Messe Berlin no later than January 17, 2012. All required structural data, e. g. for multistoried areas, stages and platforms, must likewise reach Messe Berlin GmbH no later than December 27, 2011. Failure to comply will result in their exclusion, or the withdrawal of previous acceptance. Construction plans must also be submitted, even if the stand is identical to that of previous years. Any damage caused by the exhibitor to the walls, floors, wiring, in outdoor areas etc. shall be repaired at the exhibitor's expense see also General Terms of Business, no. 7)

11. Noise, Background noise

Musical performances on the fair grounds, are only possible if machines and video, musical or show performances are to be held this way that neither visitors nor other exhibitors are annoyed or disturbed. Limit for machine demonstrations: 70 dB(A)
Limit for video performances: 70 dB(A)
The use of electronic amplifiers is not allowed.

12. Official approval

Exhibitors are responsible for ensuring that the necessary approvals are obtained for their own activities and those of their employees on the stand or the grounds, and that current industrial, trade and police regulations are observed. Should you have any queries regarding these matters you should contact the relevant authorities, and any queries relating to the commercial or industrial regulations should be clarified with the local authorities: Bezirksamt Charlottenburg von Berlin – Abteilung Wirtschaft. The International Building Trade Fair build IT 2012 is being held in accordance with industrial and trade law. The commercial privileges granted in accordance with Heading IV of the Commercial and Trade Regulations apply.

13. GEMA (performing rights organization) fees

Approval must be obtained from the German Performing Rights Organization, GEMA, for any public performance of copyrighted music by means of phonograph records of other sound media, or for musical performances, reproduced in radio and television broadcasts. Application should be made to the following address:
GEMA
Keithstr.7
10787 Berlin
Telephone (030) 212 92-0

14. Acceptance of orders, advertising and sales

Direct sales (acceptance of orders, conclusion of contracts or deliveries of goods) at the Fair are not permitted. Pricequotations are not permitted. Advertising material may only be distributed on behalf of exhibitors' own company and only for products they exhibit. No advertising may be carried out on behalf of other companies, and in particular any advertising for the manufacturers' customers is prohibited. The posting or distribution of printed advertising material or samples outside the rented stand area are prohibited, and no writing is allowed on the hall walls. If the exhibitor fails to comply with the regulations as stated above, Messe Berlin is entitled to impose a penalty of EUR 1,500,- per day if its instructions and warnings are not heeded.

15. Exhibitors' Services/ Communications Services

Exhibitors will receive the folder for the Exhibitors' Services providing all essential information and forms regarding service companies, installations, stand construction and design, insurance, parking permits etc. A general supervision of the exhibition halls and the outside displays is organized by Messe Berlin GmbH. Exhibitors are responsible for guarding and cleaning their own stands.

The Communications Services contains all the necessary forms for PR and advertising.

The deadlines and requirements mentioned in the Service folders are binding!

16. Technical guidelines; Technical Safety Law

The "Services for Exhibitors" also contain the technical guidelines which must be observed. Exhibitors are required to observe the provisions of the Law on Technical Working Equipment (Technical Safety Law).

17. General Terms of Business
These Conditions of Participation are subject of the enclosed "General Terms of Business for Messe Berlin GmbH".