

Closingdate: 13/12/2011



Please return to:

A. Sutter Fair Business GmbH
Bottroper Str. 20, D-45141 Essen
Telefax +49 201 52353-2421
Phone +49 201 52353-421
Email bautec@sutter.de

Order Form

Berlin, 21.–25/02/2012

Basic entry

Will appear in alphabetical order:

▶ Company	
▶ Street	▶ Postal code/town/country
▶ Tel	▶ Fax
▶ Email	▶ Internet

We hereby order the following entries and/or adverts (please mark with a cross):

When booking product-related entries and descriptions, you must include the product codes found in the product list.

Please note that only one product category is covered by the Media Package of Messe Berlin. We also recommend to have a look at the product group list of „metal IT 2012“.

Company profile	Product descriptions:
<input type="checkbox"/> Additional text per every 250 characters. 180,- €	<input type="checkbox"/> Additional text per every 250 characters each 180,- €
<input type="checkbox"/> Communication package 90,- € Adds your complete contact data to <u>all</u> your entries.	Please fill in the product groups in which you choose a product description (otherwise text will be published to all product groups selected in the product list):
<input type="checkbox"/> Logo package 330,- € Adds your logo (in colour) to <u>all</u> your entries.	Display ads:
<input type="checkbox"/> Please use the logo from metal IT 2010	<input type="checkbox"/> 1/2 page (in colour) 550,- €
New logo can be supplied by e-mail to: logo@sutter.de	<input type="checkbox"/> 1/1 page (in colour) 950,- €
Maximum size: 45 mm ↔ x 15 mm ↕	<input type="checkbox"/> Chapter divider (in colour) on request
<input type="checkbox"/> QR-Code-Logo each 130,- € incl. tiny URL in the exhibitors list	<input type="checkbox"/> Inside front cover (in colour) on request
<input type="checkbox"/> Product-category entries each 22,- € Using the product codes in the product list (see attachment).	Please contact us because of further advertising options.
	Visitors Guide
	<input type="checkbox"/> Logo 150,- €
	<input type="checkbox"/> 1/1 page (in colour) 1.500,- €
	Prices quoted do not include VAT.

Please make sure to adhere to the payment terms on the back!

▶ Contact person	▶ Telephone	▶ Email
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The General Business Terms & Conditions of A. Sutter Fair Business GmbH apply in full. The place of performance and legal venue will be Essen, Germany.

Place/date

A. Sutter
Fair Business GmbH
HRB Essen 7588
Steuer-Nr.: 111/5727/0033
Ust-IdNr.: DE 811 116 027

Executive Board
Martin Sutter
Günther Dilly

Address
Bottroper Straße 20
D-45141 Essen

Legal signature / company stamp or seal

Contact
Postfach 10 33 34
D-45033 Essen

Postal Address
☎ 0201 52353-421
Fax 0201 52353-2421
E-Mail: bautec@sutter.de
www.fair-business.de

**! Please fill in and return
along with your order (overleaf) to:**



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Order Form

Berlin, 21.–25/02/2012

Billing address

▶ _____ Company name	
▶ _____ Street	
▶ _____ Postal code/town	▶ _____ Land

Payment terms

Please note that we offer prepayment. You will receive a gallery proof well ahead of the publication date of your entries / adverts, which will be promptly followed by an invoice. For billing purposes, we will need the following payment data in advance:

<input type="checkbox"/> Payment by credit card	
▶ _____ Name on card	<input type="checkbox"/> VISA CARD
▶ _____ Card number	<input type="checkbox"/> AMERICAN EXPRESS
▶ _____ Valid until	<input type="checkbox"/> MASTER CARD
▶ _____ Legal signature	<input type="checkbox"/> DINERS CLUB

<input type="checkbox"/> Payment via bank transfer upon receipt of invoice
Bank: Commerzbank, Essen Account no.: 140 3781, Bank routing code: 360 400 39 BIC: COBADEFF360, IBAN: DE64 3604 0039 0140 3981 00
<div style="border: 1px solid black; padding: 5px;"><p>As per January 1, 2010, the MWStSystRL (the new Art 168a) will apply throughout the European Union. In order to guarantee a correct handling, we ask you to enter your turnover tax ID number:</p><p style="text-align: center;">_____</p><p>If the turnover tax ID number is not entered, we have no choice but to charge also our EU-customers with the German value added tax.</p></div>

▶ _____ Contact person	▶ _____ Telephone	▶ _____ Email
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Place/date

Legal signature / company stamp or seal

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Product list

Berlin, 21.–25/02/2012



Page 1 of 1

Company

■■■ **Please send the product list back to us along with the order form.** ■■■

Be sure to mark the correct product category with a cross for: the entry you are ordering.

Product-category entry: 22 EUR each (plus VAT)

- m1 AVA (tendering, award of contracts, invoicing)
- m2 Operational construction management, construction work, building carfts
- m3 Office organisation and Management programmes
- m4 CAD – Computer Aided Design
- m5 Project management
- m6 Technical regulations
- m7 Structural planning/statics
- m8 Technical literature
- m9 Associations, Organizations, Institutions
- m10 Other